The sections covered are as following.

1. Submission/confirmation of Competition attendance/travel arrangements

2. Confirmation of carpool drivers & driver forms

3. March 11-13th: Glacier Peak Week 2 Competition

4. March 18-20th: Mount Vernon Week 3 Competition

5. Regionals information

**1. Submission/confirmation of Competition attendance/travel arrangements**

Please follow this link to take a survey about when you are attending (if you are) and travel arrangements for those times. **You MUST answer this survey in order to attend the competition**. Eligibility of attendance is also dependent on meeting hours - by the end of Thursday, you **must have at least 35 hours** (hour reduction before) in order to attend. This means that you have a **maximum of 10 hours that you can add during this week**. You must also have your **club dues paid by the end of Thursday**, $40 to the bookkeeper or paid online on the ISD website, and **be registered for STIMS** (if you are not registered, follow this link:<https://my.usfirst.org/stims/Login.aspx>). At the end of Thursday, I'll send out an email listing people who can attend and the carpool arrangements. Note to the scouting team, driving team, and exec board: on Fridays, we don't have parent drivers set up because not that many of us will be going but answer the survey question anyway and I'll see if I can get some carpools arranged amongst us). Also, special thanks to those who attended Week 1 - that intel is very important to us.

Survey link:[**http://goo.gl/forms/qigDTHtLrd**](http://goo.gl/forms/qigDTHtLrd)

**Recap of things needed to attend:**

**1. Answer survey**

**2. Have 35 hours**

**3. Club dues paid**

**4. Registered for STIMS**

(Note: Nishi Kaza, please email my personal email individually about this)

**2. Confirmation of carpool drivers & driver forms**

Thank you so much to those who have volunteered to drive. We are **still in need of parent drivers**, so if you are **available for even one direction please let me know by reply to this email**! Please check this document to make sure that my**information about who is driving and how many they can take is correct**(make sure that I have the number of possible kids, plus the name of your kid if they are riding with you).

Carpool Tableau: [**https://goo.gl/8Ohpfr**](https://goo.gl/8Ohpfr)

Note: You can comment on the document for me to make edits, so that I can see them. Might need to be signed into google to do this. If you can't comment, just email me under the subject "SHS Robotics: Carpool Tableau Changes."

Attached also are the **driver forms, 5 in total that all must be filled out**. All parent drivers will need to fill these out**unless they have already filled them out for another event in the 2015-2016** (if you drove last year, you still need to do it again this year, sorry). I know the process is lengthy, but it's required by the ISD so please bear with me :). I haven't yet found out when and where they should be turned into, but it'd be **preferable to have them ready by Thursday**. I'll send out an email later instructing when & where to turn them in after I find out.

**Recap:**

**1. Need more drivers, especially for Friday, March 18th**

**2. Drivers need to fill out the 5 forms attached**

**3. March 11-13th: Glacier Peak Week 2 Competition**

Timeline is listed below. I will send out a **more detailed itinerary regarding carpools and what to bring ($$, lunch, personal items, etc.)**and our personal meetings times at competition**later in the week**.

**Friday, March 11th (Exec board, drive team, scouting team attendance only)**

5:00-9:30 PM Load-in & Robot Inspection

\*\*Driver meeting at 7:30 pm\*\*

Special notes: Lead mentor visits pit admin desk starting at 5pm, bring TIMS Team Roster and consent forms for non-TIMS/STIMS, size & weigh-in inspection, control system inspection @ CSA desk, physical robot inspection @ our own pit (sign-up @ Inspection desk for an appointment), connection to field controller Saturday morning, WPA key reprogramming (Kiosk with instructions @ inspection or pit admin)

Stuff to bring, slightly repetitive to previous note but necessary:**(for executive board & mentors)**

—  You must bring

—  1 each 15’ extension cord 16ga or 14 ga

—  1 each 40’ extension cord 16ga or 14 ga

—  1 6 outlet power strip

—  1 each 2’ x 2’ x ¾ ” Plywood pounding board

—  All cords should be labeled with your team number on BOTH ends so we can figure out what plugs in where.

—  Team Rosters with all your STIMS information to EACH of your events (including handwritten consent forms for anyone not listed on your TIMS roster)

—  Robot Lockup Form should be available as you are arriving in the building

**Saturday, March 12th**

8:15am - Pits and Machine Shop Open

8:15-10:00am - Registration and Robot Inspection Continues

10:30am - Opening Ceremonies

10:45am-1:00 pm - Qualification Matches

1:00pm-1:30pm - Lunch

1:30pm-6:15pm  Qualification Matches

8:00pm - Pits and Machine Shop Close

Special notes: Practice matches scheduled from 9:00-10:15am, and are first come first served (no scheduled practice matches)

**Sunday, March 13th - NOTE: Clocks will SPRING forward for Daylight Savings**

8:00am - Pits and Machine Shop Open

8:30am-9:00am - Opening Ceremonies

9:00am-11:30am - Qualification Matches

11:30am-12:00pm - Alliance Selections

12:00pm-12:30pm - Lunch

12:30pm-3:00pm - Final Rounds

3:00pm-4:00pm - Awards Ceremony

5:00pm - Pits Close

**Address: 7401 144th PL SE Snohomish, WA 98296**

**4. March 18-20th: Mount Vernon Week 3 Competition**

Again, timeline is listed below. M**ore detailed itinerary regarding carpools and what to bring ($$, lunch, personal items, etc.)**and our personal meetings times at competition will be sent out**later in the week**. Note that the **schedule is ultimately the same as week 2 competition**.

**Thursday, March 18th (Exec board, drive team, scouting team attendance only)**

5:00-9:30 PM Load-in & Robot Inspection

\*\*Driver meeting at 7:30 pm\*\*

Special notes: Lead mentor visits pit admin desk starting at 5pm, bring TIMS Team Roster and consent forms for non-TIMS/STIMS, size & weigh-in inspection, control system inspection @ CSA desk, physical robot inspection @ our own pit (sign-up @ Inspection desk for an appointment), connection to field controller Saturday morning, WPA key reprogramming (Kiosk with instructions @ inspection or pit admin)

Enter parking lot Q14, and park in front. Follow instructions from volunteers on how to enter pits.

**Saturday, March 19th**

8:15am - Pits and Machine Shop Open

8:15-10:00am - Registration and Robot Inspection Continues

10:30am - Opening Ceremonies

10:45am-1:00 pm - Qualification Matches

1:00pm-1:30pm - Lunch

1:30pm-6:15pm  Qualification Matches

8:00pm - Pits and Machine Shop Close

Special notes: Practice matches scheduled from 9:00-10:15am, and are first come first served (no scheduled practice matches)

**Sunday, March 20th**

8:00am - Pits and Machine Shop Open

8:30am-9:00am - Opening Ceremonies

9:00am-11:30am - Qualification Matches

11:30am-12:00pm - Alliance Selections

12:00pm-12:30pm - Lunch

12:30pm-3:00pm - Final Rounds

3:00pm-4:00pm - Awards Ceremony

5:00pm - Pits Close

**Address: Nicholson Pavilion, 715 E Dean Nicholson Blvd Ellensburg, WA 98926**

**Parking costs $5 on Thursday and Friday via Automated kiosk in Q-14 lot, and permits are required from 8am-4:30pm. If Q-14 is full, N-19 and N-20 are nearby, as well as V-7 and X-22 (which are farther). Lots V-7 and X-22 are free, but are a 2 block walk.**

**5. Regionals information**

If we end up making it to regionals, which we'll know after the week 4 competition (end of March 27th I believe), then we will be **attending regionals from Wednesday afternoon on April 6th until Saturday night on April 9th**. Please note that this is the **week of Spring break**, if this interferes with any travel plans. The regionals competition will be held in Portland.

We are in need of **one female parent to chaperone** the girls in the club, so if any moms would like to volunteer to chaperone, please let me know ASAP. **Room and board would be covered** for you.

**Closing information:**

Thank you so much for all your hard work this build season, and for reading this lengthy email. Hoping for the best this competition season, and to see you all there in these next two weeks (and maybe during spring break:). If you have any questions, as always, please do not hesitate to contact me at my personal email listed below, or text me.